

## FACTSHEET

# Knowledge Management Solutions - Microsoft Sharepoint

## Information ~ Collaboration

With the large amounts of documentation within almost any organisation, locating documents and supporting information can often be time consuming. Information held by a company is one of its most valuable resources. The way in which it is managed and shared is critical and is core to how efficiently an organisation operates.

Does your workforce spend lots of time searching the network for important documents and information? One of the most cost effective and pain-free ways of sharing this information electronically is by introducing a corporate intranet or extranet portal. A portal is an electronic data store which is accessed via an internet browser.

Intranets and extranets connect people, teams and information. Staff are able to connect to one central source of information – whether it is normally situated down the hall, in a different department or in a different geographic location. Being more resourceful in the ways in which important information is shared will allow employees to be more productive, and will allow better

working practices with colleagues and clients.

## Microsoft SharePoint

SharePoint is a web-based intranet that can help improve your organisation's effectiveness by streamlining the management of and access to data. It saves a company time and space, retains knowledge and increases productivity. Some of the key features of Microsoft SharePoint include:

- » Document management
- » Intranet/extranet
- » Communication platform
- » Process and workflow platform
- » Rapid development environment

## Quick & Easy Access to Information

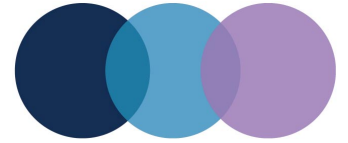
The sharing, management and maintenance of core information across departments and practices is greatly enhanced. Intranets can be fully integrated with back office IT systems, allowing an organisation to access files and data on a number of systems via one secure area. Users are able to adopt a 'single-sign on' approach and will benefit

from integration with Microsoft Office 2007, calendars and contact information.

With the volumes of information people deal with every day, identifying and delivering information that is relevant to a particular person or team is a real challenge. Frequently, important information is overlooked or sits unused in e-mail or back office IT system.

## Key Benefits

- » Access to content, data and documents from a single point of entry
- » Quick and easy to implement, use and maintain
- » Provides secure and remote access to information
- » Increases productivity of users
- » Technical expertise and support required is minimal
- » Fully scalable – provides benefits to organisations large and small
- » Powerful search facilities
- » Stores many 'document' types including multimedia, web pages and email



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The use of intranets puts data, information, and knowledge into context, enabling the portal to deliver to users everything they need to do their work efficiently and to the highest standard.

Information sharing with external companies and clients is just as, if not more important, than internal information sharing. The use of a Corporate Extranet lets firms grant external users secure access to documents, data, information and IT systems.

### Easy to Implement

Pulsion Technology has a growing client base within various sectors and has worked with a number of clients to implement intranet/extranet portals. The Microsoft SharePoint solution is the leading intranet/extranet portal solution and has been the underlying technical platform for the majority of recent portal projects. The combination of rich functionality of the product and of Pulsion's experience of implementing this type of technology ensures that the client receives a secure solution which is installed quickly and with minimal disruption.

### Pulsion SharePoint Services

Pulsion's SharePoint Consultants work in partnership with clients to implement a solution which will adapt to an organisation's needs, enhance information sharing, productivity and drive return on investment. The key services which we offer to our clients include:

- » Analysis and planning
- » Implementation
- » Creative Services
- » Training
- » Support

“At Harper Macleod we had a requirement to put in place an intranet to help improve our information sharing. The volume of information and legal documentation we hold is vast and it's crucial that we are able to manage and share this quickly and easily. The combination of the functionality of the SharePoint solution along with Pulsion's technical expertise led to a successful project which was completed from start to finish in just 10 days, with minimal disruption to the business.”

Richard Harvey  
IT Director - Harper Macleod

### About Pulsion

Pulsion Technology is an established IT consultancy, providing software development, integration and consultancy services across a number of industry sectors. We are a Microsoft Gold and Oracle partner with a product portfolio which includes case management, mobile working, CRM and management reporting tools. The solutions and services which we provide are assisting organisations large and small to increase productivity, automate business processes and reduce operating costs.

***One of our SharePoint projects was completed within just 10 days.***

